



## **Independent Mental Health Advocate (BIRMINGHAM)**

At Advent Advocacy we are offering an exciting opportunity to become an Independent Mental Health Advocate. As an Independent Mental Health Advocate, you will visit secure mental health service(s) supporting qualifying individuals under the Mental Health Act 1983. You will also visit residential and care home service(s) supporting individuals with learning difficulties, physical health problems, mental health problems, acquired brain injury and dementia.

**Job title:** Independent Mental Health Advocate

### **Role specifics:**

- You will provide Advocacy to services in the Birmingham area to cover annual leave and absence in the region.
- Your schedule will include services within the Birmingham area and will change on a weekly basis to ensure cover is put in place for annual leave or absence.
- To be physically present at the service(s), supporting qualifying individuals under the Mental Health Act 1983 and supporting individuals with learning difficulties, physical health problems, mental health problems, acquired brain injury and dementia.
- This is a lone working job post – you are required to visit the services as an Independent Advocate.
- Complete administrative duties such as case notes, monthly and quarterly reports, supervisions and CPD training

**Location & postcode:** Birmingham Region (due to confidentiality we are not able to give the exact location of the service(s) however, the area has been provided)

**Salary banding:** £8,502.00 - £8,902.00

**Hours:** 15 hours per week – you will be required to travel from home to the service(s) on a weekly basis, a permanent schedule will be put in place for you.

**Please note that this job role does not entail travel around the community and that you are providing advocacy support in a service.**

**How to apply:** apply by downloading our application form or sending your CV to the email address provided on our website

**Essential:** A Disclosure and Barring Service (DBS) check will be carried out for this position

## **About Us**

Since 2007 Advent Advocacy have provided a quality assured nationwide advocacy service. Advent Advocacy provides a full range of statutory and non-statutory advocacy services including Independent Mental Health Advocacy (IMHA), Independent Mental Capacity Advocacy (IMCA), Care Act Advocacy, Paid Relevant Person's Representative advocacy (PRPR), Children and Young People's Advocacy, Generic Advocacy and Non-Instructed Advocacy.

Our people are at the heart of what we do. We recruit individuals who have the passion to deliver a quality service and who are empowered to make a difference. We provide a workplace that supports continuous professional development, and opportunities to grow within an inclusive and diverse environment. Advent Advocacy promotes wellbeing in the workplace and is an accredited member of both the Mental Health at Work Commitment and Mindful Employer. Mental health matters and at Advent Advocacy we have a dedicated Reflective Practice and Wellbeing team, who are committed to providing support to their colleagues.

## **Advocacy Training**

After completing 3 months of service all our advocates are enrolled onto a Level 4 in Independent Advocacy Practice City & Guilds qualification. Whilst working you will gain a recognised qualification which is fully funded by Advent Advocacy.

We have a dedicated Staff Development team who will support your ongoing CPD and induction weeks at Advent Advocacy.

## **Benefits**

### **As an employee at Advent Advocacy, you will receive:**

- Full access to our WeCare benefits package – one of the many services offered includes a 24/7 GP service
- Life assurance policy
- Company mobile phone and laptop
- Celebrate your birthday with an extra day off work
- Additional annual leave for length of service
- 28 days annual leave entitlement (including bank holidays, pro rata)
- Workplace pension contributions
- Monday to Friday 9am – 5pm working pattern
- Travel contribution allowance paid directly into your salary (if applicable)
- Career progression opportunities
- Fully funded City & Guilds Level 4 qualification in Independent Advocacy Practice

- Family friendly policies
- Real living wage employer
- Internal CPD and training

### **Job Description**

#### **Key duties:**

- Support service users by attending meetings such as, ward rounds, best interest meetings and review meetings
- Provide people with information about their rights
- Help people understand the information given to them and the options available
- When required liaise with key health care professionals on behalf of individuals when required
- Deliver Advocacy Awareness training when required
- Administrative duties include the completion of timesheets, case notes, monthly and quarterly reports, supervisions and CPD training

#### **Person Specification:**

- Excellent listening and communication skills
- The ability to build good relationships
- Ability to work to deadlines and work independently
- Flexibility, reliability, and confidence when speaking with a range of people
- Experience and good working knowledge in Microsoft Office products
- Knowledge and experience of supporting people with learning and communication difficulties
- An awareness of diversity and ability to research complex and sensitive issues independently and quickly
- Confidence in lone working

**Please note: Due to the high volume of applications, if you have not been contacted by the application deadline unfortunately you have been unsuccessful. This position may close early if sufficient applications are received.**